

# **Roster Freeze Deadline for ALL DI Teams Is August 5th 5:00PM.**

## **WDDOA TEAMS – PLAYER REGISTRATION**

All rosters of teams entered in WDDOA must be processed in the Affinity system whether by direct input by your club registrar or by upload. It is the responsibility of the team to provide the required documentation for additions/changes to your club registrar (or if you are an independent team to the WDDOA Registrar) with sufficient time in order for them to process the information.

**PLEASE check with your registrar for their submission deadline...it will be earlier than August 5th!!**

**Independent Teams:** The team manager/coach will need to submit a STYSA Player Registration Form (form located at stxsoccer.org) along with a clear copy of a birth certificate for each player. All documents related to a team should be sent in **one package** clearly marked with the age group and competition (DI/PLW/SCL). In addition, each adult that needs to be added to the roster should be listed with their position on the team clearly stated. Failure to forward the paperwork because of confusion as to who was responsible for accomplishing the task is not a valid reason for late receipt.

Please mail or deliver paperwork to:

### **WDDOA OFFICE:**

**Mailing: P.O. Box 352 Manor, TX 78653**

**Physical: 15317 Hwy 290 East Manor, TX 78653**

**REMEMBER: All pre-qualified DI teams must maintain 50%+1 on their roster between Spring 2011 and Fall 2011. For U15-U18 PLW/SCL teams: We have been informed that the roster retention requirements will be based on the Fall 2010 roster not the Spring 2011 roster.**

### **Roster documents include:**

**New Player** – All players are considered “new registered players” for the Fall season. There is no limit to the number of new players that can be added to a roster as long as the team retains the roster consistency identified above and does not exceed the roster limit for the age group. The team manager or coach is responsible for making sure of the following:

- Registering the player with a local club in the Affinity registration program or if you are an independent team then you will need to submit a STYSA Player Registration Form along with a copy of a birth certificate for each player to the WDDOA Registrar.
- Paying any required registration fees to the **local club or association**. WDDOA Player Fee is: \$125.00 per player.

**Transfer** – Any player who was rostered to another team **AFTER** August 1, 2011 for the fall season must complete the STYSA Transfer/Release form in order to move to a different team. Transfers for Fall season play may occur between August 1<sup>st</sup> & August 5<sup>th</sup>. Additional dates may open up for transfers during the seasonal year but this has yet to be determined. If the decision is made to allow additional transfer dates, they will be posted on the WDDOA website. A check payable to WDDOA for \$50 should accompany any transfer form being submitted for a player moving onto a WDDOA team. A team may have no more than 5 transfers onto the team for the seasonal year. The transfer form must include the following:

- Player's name (as it appears on the roster), address, ID number, date of birth, and **signature of the player/parent**
- Name/team number of the team the player is leaving and the name/team number of the team the player is joining

**Release** – Any player who was rostered to a team **AFTER** August 1, 2011 must request in writing (signed by the parent), a release from the team prior to being removed from the roster. Coaches or managers may not release a player involuntarily unless they meet the criteria stated in the rules. For any player to be released under the involuntary rules, documentation must be provided with the release that verifies the situation meets the requirements. Any player for whom a form is not submitted will remain on the roster. The release form must include the following:

- Player's name (as it appears on the roster), address, ID number, date of birth, and **signature of the player/parent**

### **DIVISION I TEAM MANAGERS:**

**REMEMBER TO UPDATE YOUR TEAM ACCOUNT IN THE e7 DATABASE WITH YOUR FINAL PLAYER INFORMATION WHEN YOU RECEIVE YOUR OFFICIAL WDDOA FALL 2011 FINAL ROSTER!!**

(We are not sure what scheduling system PLW/SCL will be using for the fall season but additional information will be forwarded soon from STYSA on this)

**THANK YOU FOR ALL THE HARD WORK & DEDICATION TO YOUR TEAMS...WE COULDN'T DO IT WITHOUT ALL YOUR SUPPORT!!**