



## Western District Division One Association

### **BYLAWS**

#### **ARTICLE I – DUTIES OF THE OFFICERS**

- 2.1.1 The President shall preside at all meetings. He/She may appoint committees and delegates to functions. The President shall submit an annual report at the June/July meeting concerning the activities of the Western District Division One Association during the preceding year. He/She shall oversee management of all day to day activities concerning the operation of the Association including its financial operations.
- 2.1.2 The Executive Vice President shall assist the President in the accomplishment of his/her duties, shall serve in his/her absence and shall be Chairperson of the Discipline and Protest (D & P) Committee. As Chairperson of the D & P Committee, the Executive Vice President shall be responsible for developing, maintaining and distributing to all team representatives the Association's Discipline, Protest, Grievance and Appeal Procedures. Such procedures shall be approved by the Board of Directors and updated as needed by the Executive Vice President.
- 2.1.3 The Vice President of Operations is responsible for coordinating and scheduling all matches at all sites including both seasonal play and qualifying matches if necessary. He/She will coordinate with the referee assignors to ensure that all matches are properly assigned and ensure that all sites are staffed with site coordinators. He/She will provide technical support and knowledge to ensure all match information is promptly published on the organization's website. The Vice President of Operations will provide a preliminary schedule of possible conflicts to include SAT, ACT, ODP events and other scheduling items such as tournaments.
- 2.1.4 The Secretary shall record the minutes of all meetings; keep records of attendance of voting members at all meetings; keep the records of the Association and attend to all correspondence.
- 2.1.5 The Treasurer shall collect all dues and make disbursements approved by the Board. Disbursements up to \$5,000.00 require single signatures, any amount greater, requires two signatures. The Treasurer shall keep detail records in accordance with generally accepted accounting practices. An audit committee shall inspect the treasurers' records prior to the annual election.
- 2.1.6 The Commissioner of Referees shall ensure certification of all referees assigned to Association matches. He/she shall bring referee education to all Association referees to include formal training, and assessments both formal and informal. He/she will hold quarterly meetings for referees working Association matches to ensure standards are being met. He/she will develop a Referee Mentoring program to help develop young referees in the Association and make recommendations to the State Referee Coordinator for use at State, Regional and National level youth games.
- 2.1.7 The immediate Past President will serve at the discretion of the Board of Directors. He/she shall be an advisor to the Board and shall perform such duties as requested by the President.

#### **ARTICLE II – JURISDICTION**

- 2.2 The Association shall have jurisdiction over all affiliated officials, teams, referees and players.

#### **ARTICLE III – BOARD POWERS AND ADMINISTRATION**

- 2.3 The Board of Directors shall transact all business of the Association and shall have the power to enforce the Constitution, Bylaws and Rules of Competition of this Association, STYSA and USYSA. It shall have the power to settle all disputes, appeals and protests.

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## **ARTICLE IV – QUORUM**

- 2.4.1 GOVERNING BOARD MEETINGS: A majority of the voting power of the Governing Board members which are in good standing shall constitute a quorum at all meetings of the Governing Board.
- 2.4.2 OTHER MEETINGS AND GROUPS: A majority of the members of any committee or group shall constitute a quorum at such meetings.
- 2.4.3 LOSS OF QUORUM: The members present at any duly organized meeting may continue to transact business until adjournment, even though enough members leave which creates less than quorum.
- 2.4.4 A majority of the eligible voting members in good standing shall constitute a quorum at any regular or special Governing Board meeting and shall decide all questions other than those involving amendments to the Constitution or Bylaws.

## **ARTICLE V – STANDING COMMITTEES**

25 The following shall be standing committees of the Association:

### 2.5.1 RULES COMMITTEE

2.5.1.1 The Rules Committee shall consist of a chairperson appointed by the President and other members of the Association appointed by the Chairperson and approved by the Board.

2.5.1.2 The Rules Committee shall make recommendations to the Board of Directors regarding changes to the Rules of Competition.

### 2.5.2 DISCIPLINE AND PROTEST COMMITTEE

2.5.2.1 The Discipline and Protest Committee shall conduct hearings, hear appeals, and exercise administer powers granted to it in these and other WDDOA, STYSA, USYS, USSF and FIFA rules and regulations.

2.5.2.2 The Committee shall consist of a chairperson and additional members.

2.5.2.3 The Executive Vice President shall be the chairperson of this committee. The Executive Vice President, with the approval of the President, may appoint an assistant chairperson. The Assistant Chairperson will conduct the duties of the Committee in the absence of the Executive Vice President.

2.5.2.4 Additional committee members will be appointed by and serve at the discretion of the chairperson.

2.5.2.5 With the President's approval, the Chairperson, or in his/her absence, the Assistant Chairperson, may appoint persons to conduct the business of the Committee in the event of the chairperson's and assistant chairperson's absence or inability to function as the chairperson.

2.5.2.6 The Committee shall meet as necessary to conduct its business.

2.5.2.7 The Committee shall maintain records of its activities and shall report on its rulings at the regular meetings of the Association.

## **ARTICLE VI – FINANCES**

26 The Association shall administer its budget formulated by the Treasurer and approved by the Governing Board.

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## **ARTICLE VII – REGISTRATION**

- 27 All teams registered with the Association will be registered through STYSA, and be a member of USYS. All teams must submit team and player registration in accordance with WDDOA registration requirements.

## **ARTICLE VIII – ROSTER CHANGES**

- 28 Roster changes shall be made in accordance with the published rules of the Association, STYSA and USYS.

## **ARTICLE IX – PLAY OF THE GAME**

- 2.9.1 The WDDOA Rules of Competition shall govern play of the game within the Association. These rules will be published and approved at the June/July Governing Board meeting. The Board of Directors may make changes as required; however, each team representative will be notified of changes by email.
- 2.9.2 The designated playing sites for WDDOA matches will be Northeast Metro Park (Austin) and/or Williamson County Regional Park (Austin), Schertz Soccer Complex (San Antonio) and Bicentennial Park (McAllen) and Gregory Portland (Corpus Christi). Other sites may be used if approved by the Board of Directors. All above sites will be utilized based on the geographic composition of a group of competing qualified teams.
- 2.9.3 Designated playing sites must adhere to field standards as outlined by the Board of Directors.